

ERASMUS INTERNSHIPS

20 -20

CERTIFICATE OF ATTENDANCE

Name of the host Enterprise/Institution:

IT IS HEREBY CERTIFIED THAT:

Mr./Ms _____

from the ESCOLA SUPERIOR CONSERVACION BBCC GALICIA

has been a LLP/ERASMUS student doing an internship at our organisation

between _____ and _____

developing the following tasks:

Date:

Stamp and Signature

Name of the signatory:

Position:

Transcript of Work

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A Placement / Assignment					
1. Applicability of knowledge and results to the needs of the organization					
2. Method of working while performing the assignment					
3. Results					
B. Attitude towards work					
1. Self-employment					
2. Initiative					
3. Responsibility					
4. Involvement					
5. Speed of work					
6. Planning					
C. Social skills					
1. Contact with staff members					
2. Contact with executives					
3. Contact with external people					
4. Adaptation to organizational rules					
5. Students' capacity to integrate with organization and foreign cultures					
D. Personal qualities					
1. Flexibility					
2. Creativity					
3. Criticism towards own work					
4. Willingness to revise own work or attitude					
5. Persuasiveness					
6. Handling work pressure					

E. Other remarks:

Organization:
Name supervisor:

Date:
Place:

SEAL/STAMP: